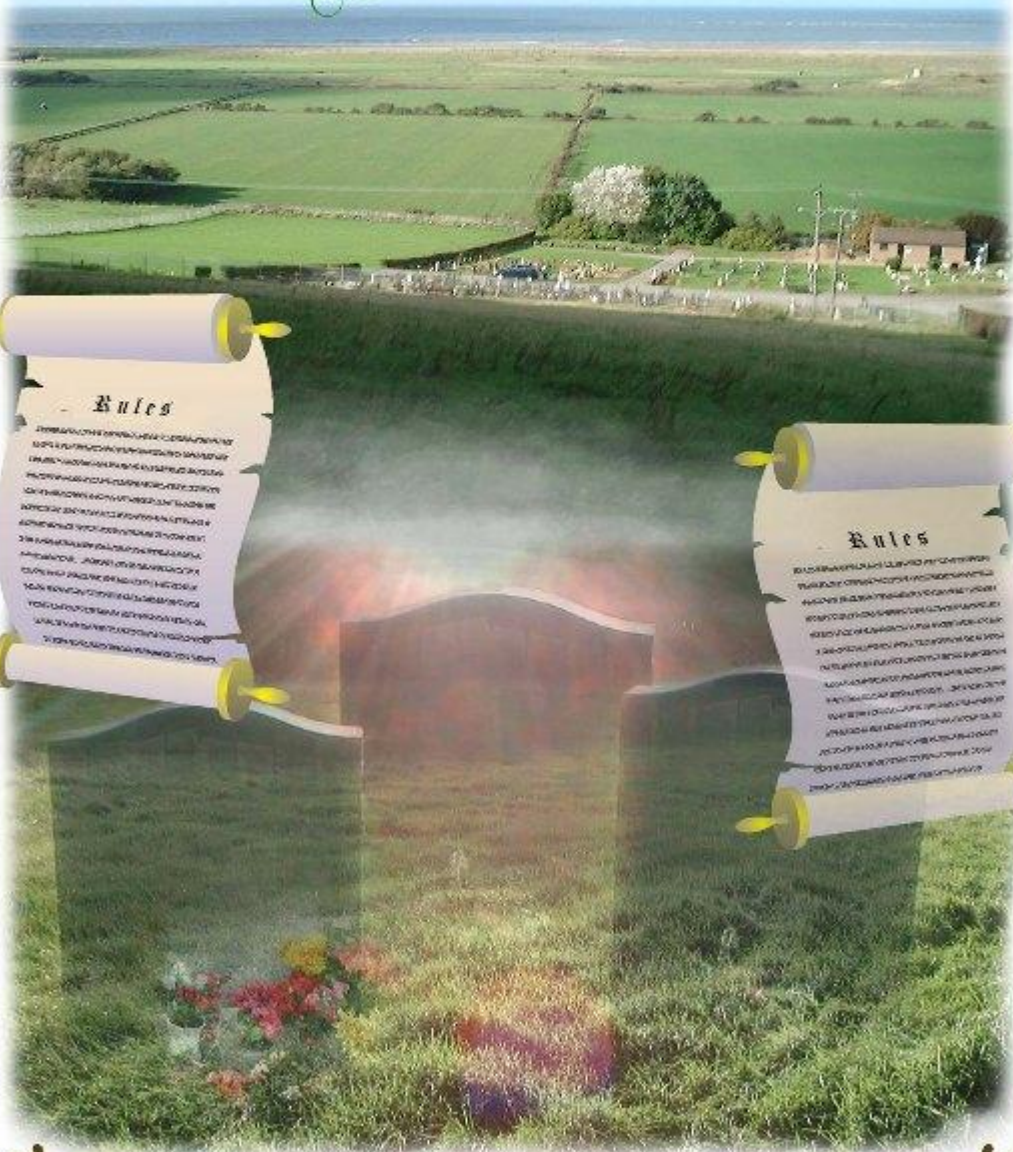


MEMORIAL RULES



Rules

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MEMORIAL RULES

The following regulations are made by Denbighshire County Council for the management of all Cemeteries under their control.

“**The Council**” means Denbighshire County Council

“**The Cemetery**” means any cemetery and burial ground provided by the Council within the County of Denbighshire.

“**Corporate Director- Environment**” – means the person appointed in charge of the Cemetery.

“**The Cemeteries Officer**” – means the person in charge of the day to day cemetery administration.

“**Grave**” – means a burial place formed in the ground by excavation, with or without, any internal wall of brickwork or any other artificial lining.

“**The Contractor**” – means any Monumental Mason or Contractor employed to undertake work on memorials within the cemetery.

“**BRAMM**” means “The British Register of Accredited Memorial Masons”

“**NAMM**” means “National Association of Memorial Masons”

1. Cemetery Regulations.

The Memorial Regulations must be read in conjunction with the Cemetery Regulations (5th July 1999) adopted by Denbighshire County Council and those clauses within which relate to Memorials.

2. Telephone Messages.

Any order/instructions given by telephone will be received at the sole risk of the person giving such instructions. The Council shall not be responsible for any misunderstanding which may arise.

3. Exclusive Right of Burial.

All applications received must be signed by “The Holder of the Exclusive Rights of Burial”, or as requested and to the satisfaction of the Cemetery Officer.

The transfer of “The Exclusive Right of Burial” is **only** possible during the lifetime of the holder of these rights.

All correspondence to be dealt with by Denbighshire County Council Legal department.

4. **Graves without Exclusive Right of Burial.**

No memorials are permitted.

5. **Removal of Debris**

Monumental Masons must remove all debris, slabs etc from the site and leave the site neat & tidy at all times.

A fine will be incurred should this be found not to be so.

6. **Gratuities**

The Council forbid any gratuity being received by any of their employees.

7. **Temporary Removal of Memorials.**

In the event that the removal of a memorial on an adjacent grave is deemed necessary, in the light of Health & Safety, for the opening of a grave, the Funeral Director appointed for the opening of the said grave will bear all the cost of removal and re-erection of the adjacent memorial.

8. **Hours of Opening.**

Spring/Summer- 9.a.m. – 4.p.m. Monday to Friday.

Autumn/Winter – 9.a.m. – 3.30.p.m. Monday to Friday.

No work will be permitted on Saturdays/Sundays or Bank Holidays.

9. **Lawn Cemetery**

The Cemetery is to be kept as a lawn cemetery .

10. **Registration of Monumental Masons**

As from 31st December, 2007, Denbighshire County Council require that all Monumental Masons, who intend to work in any of Denbighshire County Council cemeteries, will be required to have “BRAMM” Full Accreditation with Fixers Licence.

11. **Rules as to Memorials.**

(a) Memorials of the headstone type only shall be permitted and only on graves with Exclusive Rights of Burial.

(b)The memorial shall be of a design or form approved by the Council.

(c) Permission must be sought from the Cemeteries Officer for any deviation from the above.

- (d). An application on the appropriate application form accompanied by the relevant fee must be forwarded to the Cemeteries Officer.
- (e) The application form must state the name of the appointed Monumental Mason, the code of working practice, ground anchor system and the BRAMM registration number thereon. No permit will be granted without such information.
- (f). All Application forms should be signed by “The Holder of the Exclusive Rights of Burial”, or after consultation with the Cemeteries Officer, proof of right that satisfies the Cemeteries Officer.
- (g) The application must be accompanied by information/drawing of the proposed memorial and details of the inscription to be inscribed.

No permit will be granted unless the application is fully completed to the satisfaction of the Cemeteries Officer.

12. Specification for Memorials

- (a). All Memorial stones shall have the number of the grave space and the name of the Monumental Mason inscribed on the back in figures not less than 2.54cm (1”) in height.
- (b). The Council will reject any memorial which will not bear continuous exposure to the weather, any memorial made of artificial stone, terra-cotta, china, porcelain or any other material which, in the opinion of the Council is unsuitable or incongruous with its surroundings.
- (c) It is understood that generally all wooden crosses are erected on a temporary basis to be replaced by a memorial.
Where it is intended that a wooden cross is to remain as a permanent memorial, the following specifications should apply:-
Maximum height (above ground)on Grave space 1.07m (3’ 6”).
Maximum height (above ground)on Ashes Grave 0.69m (2’ 3”).
Cross to be made of Hardwood.
All joints to be Dowelled/Screwed.
Cross to be Varnished.
- (d).All Memorials shall be erected fully in accordance with BRAMM, following the NAMM Code of Working Practice (Supporting British Standard 8415).

13. Memorial Height.

- (a). The overall height of memorials inclusive of base, for purchased Graves, shall not exceed 1.07m (3’ 6”).
- (b). The overall height for memorials inclusive of base, for Ashes Graves, shall not exceed 0.69m (2’ 3”).
- (c). A wedge type memorial is only permitted on Ashes Graves at Denbigh Cemetery.

14. **Maintenance of Memorials.**

All memorials are the responsibility of the holder of “The Exclusive Right of Burial” and their descendants.

The Council will not be held responsible for any injury or damage caused to, or by, any memorial through any cause whatsoever.

15 **Removal of Memorials**

Where the removal of any memorial is necessary for carrying out the work of an interment, the appointed Funeral Director will make all the necessary arrangements and bear the cost, to the satisfaction of the Council.

All memorials, bases etc to be taken completely away from the cemetery by the appointed Monumental Mason and stored by the Mason employed at his work place.

15. **Work on memorials**

No dressing of memorials, with the exception of additional inscriptions, is to be undertaken to memorials already erected within the cemetery boundary or the approaches thereto.

All work shall be carried out in such a manner as to avoid the cutting up of the roads or walkways.

All debris etc must be removed forthwith by the Mason and the site should be left neat & tidy.

16. **Working Practice**

Mats, planks, boards or canvas are to be used and any other precautions to preserve the grass from damage. The Monumental Mason must bear the cost of any repair from such damage.

Work of every description must be carried out and completed with due dispatch and without causing any disturbance or annoyance to any other person in the Cemetery. If a funeral cortege is in the cemetery, due respect and discretion are required and work shall be discontinued, if necessary, if within the immediate vicinity of the funeral cortege, until such time as the mourners have left the cemetery.

No memorial shall be erected until such time as the disturbed ground has sufficiently settled.

17. **Council Rights**

The Council reserve the right from time to time to revise these rules.

These rules shall be read in conjunction with the “Local Authorities Cemeteries Order 1977” and shall form part of the “Exclusive Right of Burial”. The position of all memorials to be subject to the orders, Bylaws and Regulations of the Council.